

LOST ART LACERS OF NORTH JERSEY BY-LAWS

Article I: Name

The name of this organization shall be The Lost Art Lacers of North Jersey; hereinafter referred to as the LAL.

Article II: Purpose

The purpose of this organization is to preserve the art and the craft of lacemaking, and to stimulate interest in and appreciation for all facets of the history, the art and the craft of lace and lace making for present and future generations.

Article III: Policy

Section 1 The LAL shall be a self-governing body, non-profit, non-partisan, non-sectarian group organized exclusively for educational, literary and artistic purposes.

Section 2 A newsletter is to be issued regularly and delivered to all members, to inform the membership on the subject of lace and on the business of the LAL.

Article IV: Membership

Section 1 Any person seriously interested in the Purpose of this organization shall be eligible for membership, upon filing of a completed application for membership with a designated agent of the LAL, and payment of a registration fee and one year's dues.

Section 2 When accepting membership in the LAL, an individual assumes the obligation to protect the organization, its ideals, its property and its purposes against misrepresentation, unethical practices and the misuse of the name of The Lost Art Lacers of North Jersey.

Section 3 This organization does not discriminate against anyone on the basis of race, gender, age, color, creed, religious affiliation, national or ethnic origin, previous condition of servitude, or handicap.

Section 4 Membership privileges are to begin immediately upon payment of the required fees and/or dues, and will include the following: one (1) vote; use of the LAL library, while abiding by its rules and regulations; receipt of all issues of the LAL newsletter; priority placement in the selection of LAL-sponsored workshops.

Section 5 Honorary membership may be conferred upon individuals who have contributed significantly to the development of lace collecting or lace making, or have rendered distinguished service to the LAL, upon approval by a general vote. The

honorary membership shall include all membership privileges. Payment of applications fees and annual dues shall be waived for the honorary members.

Article V: Dues and Fiscal Year

Section 1 Annual dues of the LAL shall be prescribed by the general membership and be payable on or before October 1. An application fee shall be prescribed by the general membership and be payable upon application of a non-member for new membership.

Section 2 Due and application fees shall be paid to the LAL Membership Chairman.

Section 3 The fiscal year shall be from October 1 to September 30.

Section 4 Delinquent members will have their membership re-instated immediately upon payment of their dues, provided those dues are received or postmarked by January 1 of the current fiscal year. After January 1, the Executive Board may remove delinquent members' names from the membership, and such individuals must re-apply to the LAL as new members and pay a new application fee. Former members re-applying before September 30 of the fiscal year current with the lapse of membership will be entitled to receive back issues of the LAL newsletter published during the current fiscal year.

Article VI: Meetings

Section 1 General meetings are to be held on the fourth Saturday of each month prescribed by the general membership, for a total of no less than eight (8) meetings per year. Meeting dates for individual meetings may be varied by majority vote at a prior general meeting.

Section 2 The Executive Board shall meet as required.

Section 3 The quorum for the transaction of business at any meeting shall be no less than ten percent (10%) of the members thereof. A quorum of any Executive Board meeting shall be a majority of the Executive Board members thereof.

Section 4 The LAL shall hold at least one (1) public event each year.

Article VII: Nominations and Elections

Section 1 A Nominating Committee of three members of the LAL shall be elected at the May or June meeting by the membership. The Committee shall choose its own chairman.

- Section 2 At the September general meeting the Nominating Committee shall submit with consent of the nominees, the names of one or more nominees for each officer to be elected. Nominations may also be made from the floor.
- Section 3 The proposed slate or slates shall be published in the newsletter at least one (1) time prior to the meeting at which the election will be held.
- Section 4 All officers shall be elected by ballot or voice vote at the November meeting and shall assume office immediately.
- Section 5 In the event there is only one nominee for any office, the Secretary may be instructed to cast a single ballot.
- Section 6 Vacancies in unexpired terms of secretary or treasurer shall be filled by appointment of the Executive Board, with the consent of the appointee. A vacancy occurring in the office of President shall be immediately filled by the Vice President; which office will be then remain unoccupied until the next scheduled election.

Article VIII: Elected Officers and Duties

- Section 1 The elected officers of the LAL:
- a) shall include at least three (3) of the following: President, Vice President, Secretary and Treasurer;
 - b) shall be elected for a term of two (2) years, or until a successor is named;
 - c) shall, with the Editor, Membership Chairman, and Demonstration Chairman, constitute the Executive Board;
 - d) shall be a member of the LAL in good standing for at least one (1) year from the date of the election; with the exception of the President, who shall additionally have held one other elected office for a full two-year term prior to election as President.

- Section 2 The LAL President:
- a) shall preside at all meetings of the LAL and its Executive Board, and serve as Chairman of the Executive Board;
 - b) shall sign all official documents;
 - c) shall appoint chairmen of standing committees, on the recommendation of the Nominating Committee;
 - d) shall appoint special committees as needed;
 - e) shall be an ex officio member of all committees except the Nominating Committee.
- Section 3 The LAL Vice-President:
- a) shall, in the absence of the President, perform the duties of the President;
 - b) shall assume the office of the President if that office becomes vacant.

- c) Shall choose programs for monthly meeting and coordinate with program presenters.

Section 4

The LAL Secretary:

- a) shall record the minutes of each meeting, and shall deliver copies of the minutes to the President and Vice President within a reasonable time after each meeting;
- b) shall handle all correspondence as directed by the President;
- c) shall deliver up-to-date records to her successor within fifteen (15) days following the expiration of her term of office.

Section 5

The LAL Treasurer:

- a) shall be custodian of all funds, receiving all monies due the organization, depositing all monies to the credit of the LAL in a banking institution approved by the Executive Board, and paying bills authorized by the Executive Board;
- b) shall keep an itemized account of all receipts and disbursements;
- c) shall resent a report at each general meeting and Executive Board meeting;
- d) shall keep her books open to examination by any member;
- e) shall deliver up-to-date records to her successor within fifteen (15) days following the expiration of her term of office.

Article IX:

Committees

Section 1

The Nominating Committee shall recommend and the President may appoint chairmen for the following Standing Committees: Newsletter, Membership, Demonstrations, Programs, and Hospitality. The Nominating Committee shall recommend and the President may appoint the Librarian, Historian, and the Custodian of the Permanent Collections.

Section 2

The President may appoint Special Committees including, but not limited to Budget, Special Events, Workshops and Grant.

Article X:

Discipline

Section 1

Should a member engage in conduct that is harmful to the good reputation and objectives of the LAL, charges may be preferred by an objecting member to the Executive Board.

Section 2

The Executive Board shall consider the charges and bring in a decision of not guilty or permanent suspension of membership.

Section 3

The decision of the Executive Board shall be final.

Article XI:

Parliamentary Authority

All proceedings of the LAL shall be governed by the rules of parliamentary practice complied in the current edition of *Robert's Rules of Order*, Newly Revised, in all cases not otherwise covered by these by-laws.

Article XII: Amendments

These By-Laws may be amended at a general meeting by a majority vote, provided that the quorum has been met and that the proposed amendment has been published in no less than two (2) issues of the newsletter.

Article XIII: Dissolution

Section 1 In the event of the dissolution of this organization, any funds in savings or petty cash and any monies due the organization, shall go to one or more non-profit organizations as agreed upon by the majority vote of members, at a general meeting.

Section 2 Upon dissolution of LAL, the IOLI Charter will be returned to IOLI.

Deleted Oct 29, 2004 Article VIII, Section 1.e) ~~shall not succeed themselves more than once, unless they were filling out less than half an unexpired term, in which case they may not succeed themselves more than twice.~~

May 18, 2019 Update:

- IV-4. Delete reference to a membership card. We don't have one.
 - V-4. Regarding members who do not pay dues by the deadline of January 1st, After "apply to the LAL as new members", add "and pay a new application fee".
 - VI-1. Change meeting day from Friday to Saturday.
 - VII-4. "officers shall be elected by ballot". Add "or voice vote.
 - VIII-3. Clarify Vice President responsibilities. Add:
 - c) Shall choose programs for monthly meetings and coordinate with program presenters
 - IX-1. Regarding appointing chairs of committees, "President shall appoint" -> "President may appoint", because we do not have all the committees listed.
 - IX-2. Same as above.
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